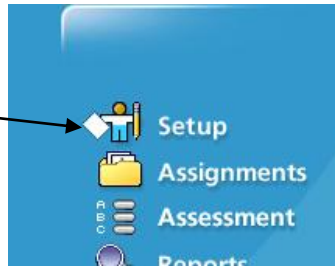
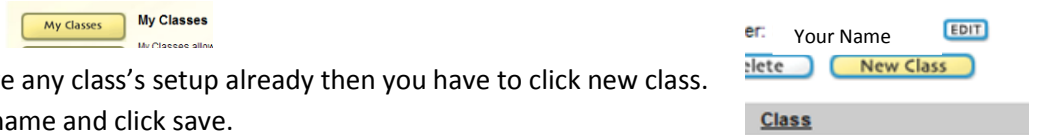


Creating your class list in Compass

1. Log in to compass
2. Click the Setup item.



3. Click My Classes.
4. If you do not have any class's setup already then you have to click new class.
5. Give the class a name and click save.



6. Click on the class you want to add students to and click **Add Student** (DO NOT HIT ADD NEW STUDENT)
7. Choose your grade level and hit search or type in a few letters of the name of the student you are looking for and then hit Search.

8. Click in the box to the left of the student's name which will place a checkmark in the box.
9. Click **Add Selected Students**.
10. Repeat until you have all students added to each of your classes.

